# REGULATIONS OF TRAININGS CONDUCTED BY LIMITED LIABILITY COMPANY COMPANY VULCAN TRAINING & CONSULTANCY

Via the website at www.vulcantc.com the company VULCAN TRAINING & CONSULTANCY Spółka z ograniczoną odpowiedzialnością with its registered office in Szczecin, entered into the Register of Entrepreneurs.

Of the National Court Register under the KRS number: 0000597863, ul. Ludowa 8c, 71-700 Szczecin, NIP: 8513190949, REGON: 363542197, conducts training and registration for training in the field of: Offshore Oil & Gas OPITO, the wind industry GWO, IRATA, IOSH or on the principles of safety / health and safety.

#### Contact details::

VULCAN TRAINING & CONSULTANCY SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIA

ul. Ludowa 8c

71-700 Szczecin

#### **Customer service**

booking@vulcantc.com

We are available for you at the following telephone numbers

Monday to Friday from 07:30 to 15:30

+48 538 343 437

+48 538 343 438

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**Technical assistance** 

support@vulcantc.com

Marketing and sales

michal.sokulski@vulcantc.com

+48 538 343 515

Any other forms of contact will not be effective within the meaning of these regulations, and the possible response will only be an expression of the favorable approach of VULCAN TRAINING & CONSULTANCY SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ with its registered office in Szczecin.

#### **§1**

#### **DEFINITIONS CONTAINED IN THE REGULATIONS**

- VTC the company VULCAN TRAINING & CONSULTANCY SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ with its registered office in Szczecin, entered into the Register of Entrepreneurs of the National Court Register under the KRS number:0000597863, ul. Ludowa 8c, 71-700 Szczecin, NIP: 8513190949, REGON: 363542197, e-mail address: booking@vulcantc.com, telephone number: +48 538 34 34 37 or +48 538 34 34 38.
- 2. **CUSTOMER** any entity that has concluded or intends to conclude an agreement with VTC
- 3. **COURSE** a training participant or a person who was reported by Client as a training participant
- 4. **TRAINING** any training conducted by VTC in the field of: Offshore Oil & Gas OPITO, the wind industry GWO, IRATA, IOSH or on-line, in stationary or hybrid form (i.e. on-line and stationary), the descriptions of which can be found on the website at <a href="https://www.vulcantc.com">www.vulcantc.com</a>
- 5. **TRAINING PLATFORM** website at: www.vulcantc.com, run by VTC
- 6. **REGISTRATION FORM** the form is available on the Training Platform, enabling the creation of a Student's account.
- 7. **REGISTRATION** the process of entering data into the IT system, aimed at creating a Student's account
- 8. **COURSE ACCOUNT** a collection of resources in the ICT system of the Training Platform marked with an individual name (login) and password, in which the Student's data is collected, including information about the Training bookings made by him
- 9. **TRAINING BOOKING** the Student's declaration of will submitted using the training booking form on the Training Platform and aiming directly at to conclude a contract with VTC, constituting an offer to conclude a contract,

specifying the terms of this contract, such as the type of training, number of reserved seats, currency of the training salary (PLN / EURO), student data

- 10. **AGREEMENT** an agreement concluded between VTC and the Client, the subject of which is conducting the training of the Student
- 11.**CONSUMER** a natural person performing a legal transaction with VTC not directly related to its business or professional activity
- 12. **REGULATIONS** these training regulations
- 13. **COOKIES** small text files sent to the Student's or Client's device, which contain information necessary for the proper functioning of the Training Platform, in particular the authorization process, for their personal data are not processed or stored with the help.
- 14. **SERVICE RECIPIENT** an entity using the service provided by VTC by electronic means
- 15.**NEWSLETTER** a service provided by VTC electronically for The Student, enabling the Student to subscribe and receive free information from VTC regarding the planned Trainings to the e-mail address provided by the Student.
- 16. **SERVICE RECIPIENT** an entity using the service provided by VTC by electronic means
- 17. **OPINION SYSTEM** a service provided by VTC electronically to the Student by the Training Platform, enabling the posting of opinions concerning the course and implementation of Trainings
- 18. **JOINING INSTRUCTIONS** materials developed by VTC containing necessary information on Training, location and VTC rules along with the training participation requirements
- 19. **TRAINING MATERIALS** teaching materials developed by VTC and training provided to the Student in connection with the Training.

#### **§**2

#### **GENERAL PROVISIONS**

- 1. The sale of training courses and the way they are carried out operate according to the rules specified in the Regulations.
- 2. The Regulations are addressed to consumers, entrepreneurs and entrepreneurs with consumer rights granted, unless individual provisions of the Regulations provide otherwise.
- 3. The Training Platform is run by VTC.

<b>VULCAN</b>	VTC training regulations		
TRAINING & CONSULTANCY	Document No.	Revision Date	Page
	VTC – 9 – 22.0.0	May 24, 2022	Page 4 of 18

- 4. The administrator of personal data processed in connection with the implementation of the provisions of the Regulations is VTC.
- 5. The condition for using the services provided by VTC by electronic means, concluding an Agreement with VTC or participating in the training is:
  - a) acceptance of the Regulations,
  - b) consent to the processing of personal data,
  - c) meeting the technical conditions, i.e. access to the Internet, configured, upto-date web browser, file acceptance Cookie, having an active e-mail address, having an installed computer program that allows you to download and save files to disk, unpack more files and read PDF files, the ability to download and saving files to disk, the ability to play audio files or video files.
- 6. VTC may refuse to conclude the Agreement or provide services in the event of:
  - a) refusal to accept the Regulations by the Client or the Student
  - b) providing incomplete data by the Client or a Student, or untrue.
- 7. The Regulations are available on the Training Platform and are sent via e-mail of the Student or the Client by VTC in a manner which allows storage and retrieval in the normal course of operations. The Regulations are accepted by the Customer at the time of concluding the Agreement.
- 8. Information about training on the Training Platform constitute invitation to conclude a contract within the meaning of art. 71 of the Act of April 23 1964 Civil Code.
- 9. Information about trainings does not constitute an offer within the meaning of the provisions of the Act on April 23, 1964 Civil Code.

#### **USING THE COURSE ACCOUNT**

- 1. Using the Student's Account is possible as a result of the following steps by the student:
  - a) filling in the Registration Form,
  - b) clicking the "Register" field",
  - c) confirmation of the will to create a Student's Account by clicking on the confirmation link sent automatically to the e-mail address provided by the Student mail.

<b>VULCAN</b>	VTC training regulations		
TRAINING & CONSULTANCY	Document No.	Revision Date	Page
	VTC – 9 – 22.0.0	May 24, 2022	Page 5 of 18

- 2. To create a Student's Account, it is necessary to provide the following data: name, surname, e-mail address and establishing a password. Providing the subjects data is voluntary, but necessary to create a Student's Account.
- 3. Logging in to the Student's Account takes place by entering the login and password established by the Student when setting up the Student Account.
- 4. The service of the Student having his Student Account is provided free of charge for an indefinite period. The student has the option of resigning from the Account The student by sending an appropriate declaration of will to VTC in the way of contact established in the Regulations at any time and without giving the reason.
- 5. The Student is entitled and obliged to use the Student Account in accordance with as intended, in a manner consistent with the regulations in force in the territory Polish law and the principles of etiquette as well as the provisions of the Regulations, which in particular means that the Student undertakes to:
  - a) use the Training Platform and the Student's Account in a way that is not inconvenient for VTC and other Students,
  - b) not to transmit content prohibited by law and its non-delivery,
  - use the Training Platform and the Student's Account in a way that does not interfere with its technical functioning, in particular by not using destructive software,
  - d) use any content posted on the Student's Account and on the Training Platform in accordance with the copyright and only to the extent own personal use,
  - e) not making the Student's Account available to third parties.

#### **MAKING A TRAINING BOOKING**

- 1. Via the Student's Account, the Student may make Training Bookings, store the history of training sessions, display information about individual Trainings, use the discount code function and with training materials posted.
- 2. Making a Training Reservation is possible through the Training Platform 24 hours a day, 7 days a week throughout the year, except for periods of failure resulting from actions or omissions of third parties for which VTC is not responsible, or periods of software maintenance



- 3. In order to make a Training Reservation, the Student or the Student selects the type Training, Training date and number of places for the Training.
- 4. VTC reserves the right to change the date of the Training or cancel it the date of the Training.
- 5. During the Training Reservation, the Student or the Student has the option to make a declaration of will regarding the reservation of a room at the VULCAN Hotel during the duration of the Training.
- 6. The Training Price given at the time of booking the Training is binding. The price is expressed in PLN or in EURO. The student does choose the currency (PLN or EURO) in which to pay the price of the Training. Training price is given as a net price or separately as a gross price, taking into account VAT tax.
- 7. The condition for making a Training Reservation is correct completion. The Reservation Form, reading the Regulations and accepting its content as well as consenting to the processing of personal data, which the Student or the Customer confirms by checking the appropriate box before finalizing the Reservation Training.
- 8. After making the Training Reservation, VTC immediately sends an e-mail to the Student or the Client confirming the Reservation of the Training.

### §5 CONCLUSION OF THE CONTRACT

- 1. VTC confirms the acceptance of the Training Reservation for implementation via an e-mail addressed to the e-mail address provided by the Customer. With this the moment the Agreement is concluded. Acceptance of the Training Reservation causes binding the Client by the Agreement.
- 2. The confirmation of receipt of the Training Reservation shall contain at least a declaration of receipt of the Reservation, in particular confirmation of all essential elements of the Agreement, such as the reservation number, type Training, Training date, Name and surname of the Student, information on whether The client expressed the will to stay at the Hotel Vulcan, price Training, data necessary to make a transfer, Joining Instructions, instruction on the right to submit a declaration of withdrawal from the Agreement along with the withdrawal form.
- 3. Each Agreement will be confirmed by a proof of purchase in the form of a VAT invoice. The data necessary to issue a VAT invoice should be provided by the

Customer at the latest at the time of Booking the Training. The VAT invoice is sent as an attachment to an email sent to the e-mail address provided by the Customer.

### §6 PAYMENT METHODS

- 1. The client is obliged to pay the price for the contract with VTC. The Agreement within 60 days from the date of the Agreement, but no later than by the day of the Training commencement.
- 2. Payment of the price can be made via bank transfer to the bank account number indicated by VTC in the e-mail confirming the acceptance of the Training Reservation for implementation or by an external payment operator in the form indicated in the e-mail confirming the acceptance of the Training Reservation for implementation or at the VTC headquarters credit card.
- 3. In the case of payment by bank transfer, the reservation number should be indicated in the title of the transfer.
- 4. The moment of making the payment is considered the moment of booking the payment on VTC account.
- 5. Reservation of Training which has not been paid on time will be automatically canceled.

## §7 TRAINING (GENERAL)

- 1. Form of the Training (on-line, stationary or hybrid) specified is always in the description of a given Training.
- 2. The condition for participation in the Training is:
  - a) the Student is 18 years of age,
  - b) the Student presents VTC with a valid identity document with photo,
  - c) keeping the Student in good health and condition enabling participation in the Training,
  - d) in the case of certain Training Courses, completion of another training course and having a current certificate of such training, presenting such VTC certificate by the Student. Information about this type of requirement is included in the description of each Training,

- e) knowledge of Polish or English at the enabling level participation in the Training.
- 3. The trainee during the Training and immediately before the Training may not consume alcohol or take any other intoxicants. During the Training, the student cannot be under the influence of alcohol or other intoxicants. In justified cases, VTC has the right to check the student's sobriety or the presence of intoxicants in his body, in the event of refusal to submit to the examination, VTC reserves the right to not allowing the Student to participate in the Training or removing him from the ongoing training.

#### **STATIONARY TRAINING**

- 1. This section contains provisions relating to training only conducted in a stationary form.
- 2. The training takes place in Szczecin at ul. Ludowa 8c.
- 3. The training takes place on business days, i.e. from Monday to Saturday, excluding public holidays on the days specified in the Booking Training.
- 4. VTC reserves the right to cancel or change the date of the Training without indicating the reason for this state of affairs. About cancellation or change of date Training VTC immediately informs the Client or Student at the time indicated by Client's or Student's e-mail address or by phone.
- 5. In the case specified in sec. 4 above, the Customer has the right to choose a different one, the available date of the Training or to withdraw from the Agreement.
- 6. The Client or the Student may change the date of the Training once, without giving any reason, after prior confirmation by VTC of the availability of the new one deadline.

#### ξ9

### ONLINE TRAINING - TECHNICAL REQUIREMENTS, INTELLECTUAL PROPERTY LAW

- 1. This section contains provisions relating to training only on-line.
- 2. The training takes place through the Student's Account, through which Training Materials are available in the form of instructional videos along with with pdf files. \_\_\_\_ (movies, presentations, files).
- 3. Training materials are made available to the Student from the date of purchase to the day specified in the training description.
- 4. The training materials constitute a work within the meaning of the Act of February 4, 1994 on copyright and related rights, to which the copyrights belong to VTC.
- 5. VTC provides the Student with Training Materials for the sole purpose didactic, i.e. to be displayed by the Student on the device screen used by the Student to use a given Training, VTC allows the trainee to print only the training materials provided in the form of pdf files in order to use them for the needs Training.
- 6. Disseminate the Training Materials in any way by Without the written consent of VTC, a student is a breach of copyright VTC's rights and may result in civil or criminal liability..
- 7. The Student is obliged to use only his Student Account.
- 8. The Student may not provide the data necessary to log into the Student's Account under any title, in particular for the purpose of using the Training Materials by third parties.
- 9. The Client or the Student undertakes to use the provided Training Materials for personal use only.

#### §10

#### **HYBRID TRAINING**

- 1. The hybrid training consists of the theoretical part (online form) and practical (stationary).
- 2. Starting the practical part is possible after completing the theoretical part Entire. The trainee has 30 days from the day to start the practical part Entire. The trainee has 30 days from the day to start the practical part the theoretical part is completed, however, in the case of Offshore Oil & Gas OPITO Training, the trainee has 90 days to start the practical part from the date of the

theoretical part. You can start the practical part after completing the theoretical part in full. Detailed rules are determined by the Organizations and posted in the training description. Training materials are made available to the Student until the day they graduate on the whole practical part of the Training, with the proviso that separate conditions of making available may be indicated in the information about a given training.

#### §11

#### PERSONAL DATA PROTECTION - CONSENT FOR DATA PROCESSING

- 1. VTC is the administrator of personal data. The basis for data processing of the Student's or Client's personal data is the Agreement.
- 2. In matters related to data processing, please contact The administrator at the e-mail address booking@vulcantc.com
- Personal data of the Student or the Student will be processed for the purposes marketing, promotional or for purposes related to the conclusion of the Agreement.
- 4. Providing personal data is voluntary, but necessary for the conclusion of the Agreement.
- 5. Data processing is based on a voluntarily given consent, which may be revoked at any time without affecting processing that took place until its withdrawal.
- 6. The data may also be processed in connection with the investigation / defense of claims in connection with the legally justified interest of the Administrator.
- 7. The Client or the Student has the right to demand from the Administrator access to their own personal data, rectification, deletion or limitation of processing, the right to object to the processing, as well as the right to request data transfer, with the implementation of each of the rights will be vested in the cases and on the terms specified in Art. 15-22 GDPR.
- 8. The data of the Student or the Client will be processed until the end of the marketing and promotional purposes or the end of the purposes related to the conclusion Agreement or until consent is withdrawn. In connection with the defense against claims, the data may be processed until they are time-barred..
- 9. The data of the Student or the Client may be made available to entities authorized to on the basis of the law.
- 10. The student or the student has the right to lodge a complaint with the President UODO for processing carried out by the Administrator.

#### WITHDRAWAL FROM THE CONTRACT - CONSUMER

- 1. This section contains the provisions concerning the right to withdrawal from the Agreement, which is due to the Customer who is a consumer and entrepreneurs to whom this right is granted under separate regulations.
- 2. A Customer who has concluded a Distance Sale Agreement may, within 14 days, withdraw from it without giving any reason and without incurring costs, except for the costs specified in art. 33, art. 34 sec. 2 and art. 35 of the Law Act consumer.
- 3. The period for withdrawing from the Agreement referred to in paragraph 2 above starts from the day the goods are taken over by the Client, the Student or a third party designated by him, other than the carrier, for other contracts from the date of conclusion of the Agreement.
- 4. To meet the deadline referred to in sec. 2 above, you just need to send it a statement by the Customer on withdrawal from the contract before its expiry.
- 5. Withdrawal from the contract is possible electronically by submitting declaration of withdrawal from the Agreement and sending it to the e-mail address: booking@vulcantc.com
- VTC shall immediately send the Customer to the e-mail address provided by him a confirmation of receipt of the declaration of withdrawal from the Agreement..
- 7. In the event of withdrawal from the Agreement, the agreement is considered void. If The client submitted a declaration of withdrawal from the contract before VTC accepted his offer, the offer ceases to be binding.
- 8. VTC shall immediately reimburse the Client for all payments made by him.
- 9. VTC shall refund the payment using the same method of payment as used by the Customer, unless the Customer has expressly agreed to a different method of return, which does not involve any costs for him.
- 10. The right to withdraw from the Agreement is not entitled to the Customer in the case of a contract for delivery of digital content that is not recorded on a tangible medium, if the performance began with the express consent of the Customer before after the deadline to withdraw from the contract has expired and after VTC has informed it of the loss of the right to withdraw from the contract.

11. VTC has the right to withdraw from the Agreement in the event of nonperformance by The customer's commitment within a specified period.

#### §16

### WITHDRAWAL FROM THE CONTRACT - ENTITIES WHO ARE NOT CONSUMERS

- 1. This paragraph contains provisions regarding the right to withdraw from the Agreement, which is available to every customer who is not a consumer and entrepreneurs who are granted this right under separate provisions..
- 2. The Customer may withdraw from the Agreement no later than one day before the commencement Training, subject to the provisions of paragraph 8 below.
- 3. The period for withdrawing from the Agreement referred to in paragraph 2 above starts from the day the goods are taken over by the Client, the Student or a third party designated by him, other than the carrier, for other contracts from the date of conclusion of the Agreement.
- 4. To meet the deadline referred to in sec. 2 above, you just need to send it a statement by the Customer on withdrawal from the contract before its expiry.
- 5. Withdrawal from the contract is possible electronically by submitting declaration of withdrawal from the Agreement and sending it to the e-mail address: <a href="mailto:booking@vulcantc.com">booking@vulcantc.com</a>, as well as by letter to the following address: ul. Ludowa 8c, 71-700 Szczecin.
- 6. VTC sends the Client to the e-mail address provided by him immediately confirmation of receipt of the declaration of withdrawal from the Agreement.
- 7. In the event of withdrawal from the Agreement, the agreement is considered void. If the Client submitted a declaration of withdrawal from the contract before VTC accepted it offer, the offer ceases to be binding.
- 8. VTC shall immediately reimburse the payments made by the Client, whereby in the event of withdrawal from the Agreement by the Customer at the latest on:
  - a) 72 hours before the start of the Training, VTC will refund the full price to the Client Training,
  - b) 48 hours before the start of the Training, VTC reimburses the Client half of the price Training,
  - c) 24 hours prior to the commencement of the Training, VTC shall reimburse the Client for the fourth part of the Training price.

9. VTC shall refund the payment using the same method of payment as used by the Customer, unless the Customer has expressly agreed to a different method of return which does not involve any costs for him.

#### **§17**

#### TYPE AND SCOPE OF ELECTRONIC SERVICES

- 1. VTC provides services by electronic means free of charge in the field of enabling the Service Recipient to set up and use the Student's Account on the Training Platform, including in particular enabling:
  - a) conclusion of the Agreement,
  - b) keeping the Student's Account on the Training Platform,
  - c) using the Newsletter,
  - d) using the Opinion System.
- 2. The contract for the provision of electronic services in the field of enabling the Service Recipients to set up and use the Student Account in the Training Platform is concluded when the Service Recipient receives an e-mail confirming the registration of the Student's Account.
- 3. Provision of electronic services by VTC to the Client on The Training Platform takes place on the terms specified in the Regulations.
- 4. VTC has the right to post advertising content on the Training Platform. This content is an integral part of the Training Platform and presented therein materials.
- 5. Information received as part of the Newsletter concerning planned by VTC do not constitute an offer within the meaning of the provisions of the Act of 23 April 1964 - Civil Code, are confidential and are directed only to the Service Recipient who received them.

#### §18

### TERMS AND CONDITIONS OF PROVIDING AND CONCLUDING CONTRACTS FOR THE PROVISION OF SERVICES ELECTRONIC

- 1. The service of maintaining a Student's Account in the scope of the contract for the provision of services provided electronically by VTC for an indefinite period.
- 2. In order to use the services provided before VTC by electronic means, it is necessary to meet the following technical requirements and using by the Service Recipient:



- a) a computer with Internet access,
- b) access to e-mail,
- c) a web browser,
- d) enabling cookies and Javascript in the web browser.
- 3. The Service Recipient is obliged to use the services provided by VTC electronically in a manner consistent with the law and morality, bearing in mind the respect for personal rights and intellectual property rights of persons third.
- 4. The Service Recipient is obliged to enter data in accordance with the state actual.
- 5. The Service Recipient is prohibited from providing illegal content.

## CONDITIONS FOR TERMINATION OF CONTRACTS FOR THE PROVISION OF SERVICES ELECTRONICALLY

- 1. The Service Recipient may terminate the contract for the provision of electronic services at any time without giving a reason and at no cost by sending VTC, in particular via e-mail to the following address: booking@vulcantc.com, a request to delete the Student's Account along with indication of the e-mail address (e-mail address) currently registered in the Student Account..
- 2. VTC may terminate the contract for the provision of electronic services when the Service Recipient violates the provisions of the Regulations, in particular when providing illegal content. In such a case, the contract expires on the day of submitting the declaration of will on its termination.
- 3. VTC and the Service Recipient may terminate the contract for the provision of services by VTC by road electronically at any time by agreement of the parties.

#### §20

#### COMPLAINTS ABOUT ON-THE-ROAD SERVICES ELECTRONIC

- Complaints regarding services provided by VTC electronically, including irregularities in the operation of the Student's Account, may be submitted via email to the e-mail address booking@vulcantc.com
- 2. The complaint referred to in sec. 1 above should contain as much information as possible regarding the subject of the complaint, in particular regarding: description of the case to which it relates, type and date of occurrence of

irregularities, contact details of the Service Recipient, including his e-mail address.

- 3. The complaint is considered by VTC immediately, no later than within 30 days, and the response to the complaint is sent to the provided by the Service Recipient an e-mail address.
- 4. The termination leads to the termination of the legal relationship with effect for the future. The termination does not affect the rights acquired by VTC and the Customer prior to the termination or termination of the service contract services by electronic means.

#### §21

### EXTRAJUDICIAL METHODS OF DEALING WITH COMPLAINTS AND INVESTIGATING CLAIMS

- Any disputes arising from the Agreement between VTC and the Customer who
  is a Consumer may be settled by way of out-of-court settlement of consumer
  disputes.
- 2. The initiation of the procedure for out-of-court settlement of consumer disputes takes place at the request of the Customer who is a Consumer or on VTC application.
- **3.** The Customer who is a Consumer has, inter alia, the following options using an out-of-court settlement of a dispute between him and VTC:
  - a) applying to the voivodeship inspector of the Trade Inspection, z an application to initiate an extrajudicial case resolve the dispute between it and VTC by enabling the parties' positions to be brought closer together for the parties to resolve the dispute or presenting the parties with a proposal to resolve the dispute,
  - b) apply to the permanent arbitration court operating at the voivodeship inspector of the Trade Inspection with a request for settlement of a dispute arising from the concluded Agreement.
- 4. The Trade Inspection is an entity authorized to conduct proceedings regarding out of court settlement of consumer disputes. The tasks of the Trade Inspection in the scope of conducting proceedings regarding out of court settlement of consumer disputes as well as organizing and running permanent arbitration courts are performed by the locally competent provincial inspectors of the Trade Inspection. The address of the website of the entity authorized to conduct out

of court dispute resolution consumer goods competent for VTC, ie Provincial Inspectorate of Trade Inspection in Szczecini this is: www.wiih.pomorzezachodnie.pl/.

5. The register of entities authorized to conduct proceedings regarding out-of-court settlement of consumer disputes is kept by the President of the Office of Competition and Consumer Protection. The register is available on the website at:

www.uokik.gov.pl/rejestr\_podmiot\_uprawnionych.php.

- 6. Detailed information on out-of-court methods of resolving consumer disputes is available at the offices and on the websites of poviat (municipal) consumer ombudsmen, voivodeship inspectorates of the Trade Inspection and at the following addresses of the website of the Office of Competition and Consumer Protection:
  - a) www.uokik.gov.pl/pozasadowe\_rozwiazywanie\_sporow\_konsumenckich .php,
  - b) www.uokik.gov.pl/wazne\_adresy.php,
  - c) www.uokik.gov.pl/sprawy\_indywidualne.php.
- 7. The Customer who is a Consumer may obtain free assistance in the matter resolving an individual dispute between him and VTC, using free legal assistance from a municipal or poviat consumer ombudsman or a social organization whose statutory tasks include protection consumers, incl. Consumer Federation website address: www.federacja-konsumentow.org.pl.
- 8. The Network of European Centers also helps in resolving individual disputes and consumer complaints related to a cross-border transaction. Consumer. The addresses of these institutions are available on the website <a href="https://www.konsument.gov.pl">www.konsument.gov.pl</a>.

### §22

#### **FINAL**

1. VTC stipulates that all trainings are conducted on the basis of the standards of relevant institutions, and the certificates issued after the successful completion of the training certify the completion of the training conducted in accordance with standards indicated each time in the Training offer, however, VTC is not responsible for the recognition of the certificate by third parties (e.g. crewing agencies). Each time it is

recommended to verify the required certificates / training / competences directly from the potential employer.

### ANNEXES - NOTICE TO WITHDRAW FROM THE CONTRACT, MODEL STATEMENTS ON WITHDRAWAL FROM THE CONTRACT

#### TEMPLATE FORM OF WITHDRAWAL FROM THE CONTRACT

(this form should be completed and returned only if you wish to withdraw from the contract)

Addressee [here the entrepreneur should enter the entrepreneur's name, full postal address and,			
if available, fax number and e-mail address			
I / We (*) hereby inform / inform (*) about my / our withdrawal from the Agreement (within the			
meaning of the regulations of (*) available on the website at (*)) concluded on $()$			
Name and surname of the consumer (s)			
Consumer (s) address			
Signature of the consumer (s) (only if the form is sent in paper version)			
Date			